

CITIZEN'S CHARTER

Frontline Service: Immunization Services

Office: City Health Office
3rd Floor, City Hall Building

Schedule of Availability of Service:

Service is available at all Rural Health Units (RHU's)
every Wednesday 8:00 a.m. to 5:00 p.m. without noon break

Who may Avail of the Service?

- 0-12 months old baby/infant
- Second trimester pregnant mother

What are the Requirements?

For Infants:

- Early Child Care and Development (ECCD) Card

Fees/Charges: None

Duration (under normal circumstances): 25 minutes

How to Avail of the Service:

| Step | Applicant/ Client | Service Provider | Duration of Activity (Under normal circumstances) | Person in Charge | Fees/ Charges | Forms |
|------|--|--|---|---|---------------|-------|
| 1 | <p><u>For Old Patient with Record:</u> Infant - Present the Early Child Care Development (ECCD) Card Mother - Present your Home-based maternal record</p> <p><u>For New Patient:</u> Infant: Parent/guardian provide information about the infant Mother: Provide personal information</p> | <p>Check ECCD Card and Target Client List (TCL) for the scheduled immunization</p> <p>Check record for the scheduled immunization</p> <p>Register the Infant and provide ECCD Card</p> <p>Register the mother and provide a Home-based maternal record</p> | 5 minutes | Rural Health Midwife | None | None |
| 2 | Mother or Infant: Undergo vital sign taking before immunization | Get vital signs to determine wellness/illness of the Patient | 5 minutes | Rural Health Midwife | | |
| 3 | | <p><u>Immunize the infant:</u> At birth: Hepa B and BCG For 1-1/2 to 3-1/2 months old: PENTA (DPT, HIB and Hepa B) For 9 months old: Measles and Vitamin A For 12 months old: MMR, IPV and PCV</p> <p><u>Immunize pregnant mother:</u> 1st visit – 1st dose Tetanus Toxoid 2nd visit after one month – 2nd dose of Tetanus Toxoid 3rd visit after 6th month – 3rd dose of Tetanus Toxoid 4th visit after 12th month – 4th dose of Tetanus Toxoid</p> | 15 minutes | Rural Health Midwife Rural Health Nurse / Rural Health Physician | | |

END OF TRANSACTION

NO TO FIXERS & REDTAPE!

