

CITIZEN'S CHARTER

Frontline Service: Issuance of Health Certificate

Office: City Health Office
3rd Floor, City Hall Building

- White Health Card - Food Industry Workers and General Services (office personnel, clerks, drivers, utility)
- Green Health Card - Manufacturing and Commercial Industry Workers
- Pink Health Card - Entertainment/Nocturnal Industry Workers

Schedule of Availability of Service:

Monday - Friday
8:00a.m.-5:00p.m. without noon break

Note: Issuance of Pink Health Card is available at Reproductive Health & Wellness Center Surla St., Balibago, Angeles City

Who may Avail of the Service?

- Workers from various Business / Commercial Establishments

What are the Requirements?

- Common Requirements:
 - Birth Certificate
 - Residence Certificate
 - X-Ray examination result (taken within 6 months prior to application)
 - Stool and urine examination result (taken within 6 months prior to application)
 - 2 pieces recent 1x1 I.D. picture
 - Certification on Food Sanitation Orientation Seminar (for Applicants in Food Establishments)
 - For White and Green Health Card: Notarized Parental Consent for minor applicants
- Additional Requirements for Pink Health Certificate:
 - Previous Health Certificate
 - Gram-Staining Smear Result

Note: Minors are prohibited to secure Pink Health Card

Fees/Charges: P200.00 for White and Green Health Card
P300.00 for Pink Health Card

Duration (under normal circumstances):

White and Green Health Card - 25 minutes
Pink Health Card - 50 minutes

How to Avail of the Service:

For White and Green Health Card

Step	Applicant/Client	Service Provider	Duration of Activity (Under normal circumstances)	Person in Charge	Fees/Charges	Forms
1	Submit all the requirements	Receive and review the requirements	3 minutes	Environmental Health Services Processing Clerk	None	None
2		For complete requirements and approved X-ray result and laboratory findings: Process application Issue Order of Payment to the Applicant and advise to proceed to City Treasurer's Office for payment	5 minutes			
3	Proceed to City Treasurer's Office to any of Windows 13 to 19 for payment of fees	Accept payment and issue Official Receipt	5 minutes	Local Revenue Collection Officer	P200.00	Order of Payment
4	Return to City Health Office and present the Official Receipt	Record and encode the information and data of the Applicant	2 minutes	Environmental Health Services Processing Clerk	None	None
5		Identify the Health Card Color and prepare the Health Certificate	5 minutes			
6		Review and approve the Health Certificate	3 minutes	City Health Officer or the authorized representative		
7	Receive the Health Certificate	Release the Health Certificate / Health Card	2 minutes	Releasing Clerk		

END OF TRANSACTION

NO TO FIXERS & REDTAPE!

